

TADA! EDUCATION WINTER 2022 FAQ's

Everything you need to know for a safe, fun, and creative winter semester at TADA!

As a performing arts center, TADA! is required to comply with the NYC vaccine mandate regulations outlined in the ["Key to NYC Pass"](#). **Starting on 12/14, in accordance with "Key to NYC Pass", ages 5-11 are required to have one vaccination. TADA! will require full vaccinations (both shots) from all TADA! staff and visitors who are 5 years of age or older by 1/15.**

Where will class take place?

- TADA! Youth Theater, 15 West 28th Street, New York, NY 10001 - 3rd Floor rehearsal rooms
- Students will be accompanied by 1-3 adults at all times (at least 1 adult will be CPR and First Aid certified)

What should my child bring and wear?

- ✓ Reusable water bottle with your student's name
- ✓ Students should wear comfortable clothes that they can move in. Skirts and dresses are fine, but please wear leggings or shorts underneath. Please wear shoes appropriate for movement/dancing (sneakers, dance shoes, or closed-toed shoes). No sandals, flip flops, or crocs please.
- ✓ Students can keep personal belongings/backpacks in a cubby in the rehearsal room. All personal items (toys, etc) must remain in their backpacks during class.
- ⊘ Students will not be permitted to eat snacks/food at TADA!

What do I need to do BEFORE CLASS?

- ✓ Student Information Form (sent immediately after you registered titled "Please fill out this medical form")
 - We have updated our Student Information form so **ALL students (new and returning) must complete this form.**
- ✓ Approve your child's information
 - The information you provide for your child in the Student Information Form will be copied for your approval and sent to you in a welcome email. Please review the information, and reply back to that email approving the information. **Please note, your child will not be permitted into class until you have approved your child's information.**
- ✓ Daily Health Questionnaire (Completed before EVERY class)
 - Caregivers must complete a Daily Health Questionnaire Google Form before EVERY class. Students will not be permitted to enter the building until the form is completed. You will receive a reminder the morning of your class.
 - If you answer YES to any of the questions or your child is displaying symptoms of COVID-19, they will not be permitted to attend class that day.

What is your COVID and VACCINATION policy?

- Click here for [TADA!'s full COVID Policy](#) available on our website.
- **VACCINATION:**
 - As a performing arts center, TADA! is required to comply with the NYC vaccine mandate regulations outlined in the ["Key to NYC Pass"](#). Starting on 12/14, in accordance with "Key to NYC Pass", ages 5-11 are required to have one vaccination. TADA! will require full vaccinations (both shots) from all TADA! staff and visitors who are 5 years of age or older by 1/15.

- Acceptable proof of vaccination is one of the following:
 - [CDC Vaccination Card](#). A photo or photocopy of this card is also acceptable.
 - [NYC Vaccination Record](#) or other official immunization record from within or outside the U.S., including from your healthcare provider. A photo or photocopy of this card is also acceptable. If you are unable to get this record, **call 311**.
 - **NYC COVID Safe App**: [Android](#) | [iOS](#). You can upload to this app a photo of your CDC vaccination card or other official record, along with your photo ID.
 - [Excelsior Pass](#) (or Excelsior Pass Plus). To use this app, you will need the phone number or email address associated with your NYC vaccination record. If you are unable to use this app, try one of the other options listed above.
- **Masks are required** at all times, in all parts of the TADA! building for everyone 2 years and older. This includes the lobby, hallways, stairwell, bathrooms, rehearsal rooms, theater, and offices.
- All students and visitors are required to complete a Daily Health Questionnaire Google Form each day before your class. If you don't complete it before arriving, you will be asked to complete digitally via a QR code or a paper copy.
- TADA! will be deep cleaned weekly and high touch areas will be disinfected daily and in-between uses. TADA! will supply air purifiers in every rehearsal room, in addition to functional windows.

What happens if a student or staff member experiences symptoms or tests positive for COVID-19?

- If your child has experienced any symptoms of COVID-19, including a fever of 100.0 degrees F or greater, a new cough, new loss of taste or smell or shortness of breath that started in the past 10 days:
 - Your child MAY come to TADA! if they have a negative result from a COVID-19 test and have been symptom free for 24 hours.
 - Your child MAY come to TADA! if they are returning after Day 7 of isolation, they do not have a negative test result, but are symptom free.
 - Your child MAY NOT come to TADA! if your child does not fit in the categories above.
- If your child received a lab-confirmed positive result from a COVID-19 diagnostic test in the last 10 days (please note that 10 days is measured from the day you were tested, not from the day when you got the test result):
 - Your child MAY NOT come to TADA! if they are in Day 1-6 of isolation
 - Your child MAY come to TADA! if they are returning after Day 7 of isolation is not symptomatic.
- If, to the best of your knowledge, in the past 10 days, your child been in close contact with anyone has tested positive for COVID-19:
 - Your child MAY come to TADA! if they were exposed outside of TADA!, has no symptoms, and has taken a COVID-19 test and received a negative test result. **You will be required to show proof of a negative test at check-in.**
 - Your child MAY NOT come to TADA! if they were exposed outside of TADA! and is displaying symptoms or has a positive test result.
- If a student or staff member experiences symptoms while in class at TADA!, they will be immediately removed and sent home. We encourage you to assess whether or not your child needs to be COVID tested, and we ask that you communicate the results with us so we can proceed accordingly.
- If a student or staff member tests positive, all families will be notified and, depending on the timing of the positive case, we may hold class on Zoom for the week.
- If a staff member is required to quarantine due to possible exposure they will teach remotely via Zoom on a large screen in the rehearsal room. Due to our co-teaching model, there will always be at least one Teaching Artist in the classroom at all times.
- If a student is required to quarantine due to possible exposure we ask that they do not attend class in person.

What happens if a student or staff member is sick from something other than COVID-19?

- **Please do not come to TADA! if you have a fever or are ill.** This would include but are not limited to: fever over 100,

recurring vomiting, diarrhea, eye discharge, excessive cough and/or nasal discharge, etc.

- If a student or staff member experiences the above symptoms while at TADA!, they will be immediately removed from the class space and sent home. The student's family will be notified.

What if my child has special medical needs or medication?

- TADA! will **not** administer any kind of medication or inhaler with the exception of an Epi-Pen.
- TADA! is a NUT-FREE zone. If your child has a food allergy or medical condition that may require an Epi-pen please bring the following with you on the first day of class:
 - **A ZIP LOCK BAG, with the child's name printed clearly on it, containing:**
 - Epi-Pen and clear instructions for administration
 - A note detailing the type of allergy, severity of allergy (food-borne, air-borne, etc.), parent emergency contact information, and pediatrician contact information
- Please include all pertinent information about your child's medical needs in the Student Information Form.

What can we expect for daily check-in and check-out?

✓ Daily Check-In: No one will be permitted in the building before your scheduled class start time.

When you enter the 3rd floor, you will be greeted by TADA! Staff who will do the following:

- Proof of Vaccination and ID check (all adults and children 5+)
 - Please note: we will only check on the first day of class for students and adults or if it is the first time a new adult drops off
- Temperature Check (adults and children)
 - If a student has a temperature of 100 or more they will not be permitted to attend class. Students must be fever and symptom free for 24 hours without medication before returning to camp.
- Ensure Daily Health Questionnaire is complete
- Ask students to wash their hands/visit the restroom prior to entering the rehearsal room. Parents are asked to accompany their student to the restroom before they drop their student off at the rehearsal room door.
- At the rehearsal room door, students will be greeted by their Teaching Artists, assigned their rehearsal spot (3ft socially distanced area they will use for class each day), and will listen to music, and/ or play theater games until the entire class arrives.
- **No drop-off before your scheduled class start time.**
- **To minimize exposure, caregivers are not permitted in the rehearsal room. We kindly ask that you say goodbye to your student at the door of the rehearsal room and leave the building. There is no lobby or waiting room available for caregivers. Please plan accordingly.**

✓ Daily Check Out: last 5 minutes of class

When you enter the 3rd floor, you will be greeted by TADA! Staff who will do the following:

- Proof of vaccination and check the adult's ID. (please note: we will check on the first day of class or if it is the first time a new adult is picking up the child).
- Students will only be released to the adult on the approved for pick-up list included in their Student Information form. If you would like to add or change this list you will need to inform the education office in writing by emailing education@tadatheater.com
- **Once your student has been checked out, we kindly ask that you promptly leave in order to minimize exposure. There is no lobby or waiting room available for caregivers. Please plan accordingly.**
- All students must be checked out promptly during the last 5 minutes of class by a parent, guardian, or authorized caregiver. If the designated pick-up person is running late or will not be on time, please call the office immediately at (212) 252-1619 ext.4.

What are the TADA! Expectations and Community Agreement? At TADA!, we expect respect, kindness, and honesty from our students and staff at all times.

- During the first day of class, Teaching Artist's will review the community agreement that will include expectations as well as other rules and guidelines that the class will adhere to. They will be monitoring students throughout class. If they see any inappropriate behavior or focusing issues, they will do one or all of the following: address them verbally, redirect, speak with them privately, and/or call home.
- You will be notified by the Teaching Artists or a member of the education staff after class or by phone or email if there is a behavioral incident or situation with your student. If we see any recurring patterns with behavior from class to class, we may inform the student and parent that they are not invited to participate for the remaining classes.

Will there be a Final Performance?

- We will continue to monitor the situation with COVID-19 and its variants. We will follow CDC and Department of Education guidelines to determine how the Final Performance will take place. We hope to be in-person, but if we are not able to, the Final Performance will be recorded or take place via Zoom.

What is the Refund Policy?

- Registrations are accepted on a first-come, first-serve basis for all programs. Full payment is required upon registration in order to reserve a space.
- Students withdrawing at least one week prior to the start date of a program will receive a full refund and an administrative fee of \$25.00 will be charged. Withdrawal requests received after that date will be ineligible for any refund.
- In order to withdraw, you must email an official request to education@tadatheater.com. The date your email is sent will be considered the official withdrawal date in determining refund eligibility.
- TADA! reserves the right to cancel any program that does not meet enrollment requirements and will inform you no later than one week before that start date of the program.
- We will continue to monitor the situation with COVID-19 and its variants. We will follow CDC and Department of Education guidelines. If we have to close TADA! for any reason, we will continue TADA! programs online via Zoom. No refunds, partial refunds, or credits will be given.

Questions? Email education@tadatheater.com